



# **The Cherry Shed Latrobe Tasmania**

## **Meeting Rooms**

A delightful way to spend time with family, friends, and colleagues!

Compiled 22/2/2018 Information, offering, and prices subject to change without notice.

# Meeting Rooms

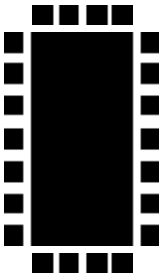
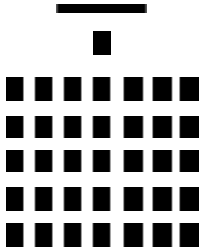
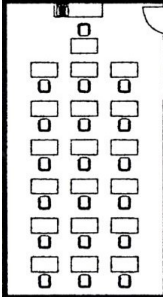
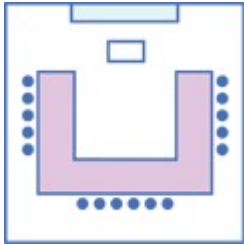
Perfect for Meetings/Conferences/Training & More...

Situated on the Bass Highway in Latrobe, only 10 minutes from Devonport. The Cherry Shed is a convenient, central location, only minutes from the airport as well as The Spirit of Tasmania terminal and offers ample free parking for clients.

The Cherry Shed has a full range of facilities available to make sure that your meeting is a success. We understand that each business meeting, conference, or function will have its own distinct requirements and we are happy to tailor a package to suit your individual needs.

We can offer a choice of two private meeting rooms that can comfortably seat 30 delegates, or, we can open the rooms up to create enough space to comfortably seat 60. The room configuration will be organised with you prior to the day so that we can have everything arranged for you in advance.

Configuration as follows:

Boardroom Style	Theatre	Classroom	U-Shaped
Max 20/22 people in full room	1 room 30 chairs 2 rooms 60/70 chairs	30 chairs behind 8 tables in full room	20/22 people in full room
			

## At The Cherry Shed we have:

- Warm and comfortable Rooms that can seat up to 60 people (approx.)
- Ample Free Parking Spaces
- Easy access from the highway in a central position
- Unobtrusive, efficient service
- A team of qualified chefs to meet all your culinary requirements
- Real coffee, delicious meals and light snacks
- Whiteboard, projector & screen, free Wi-fi and loads of power points
- Modern facilities, brand new rooms, climate control and comfortable seating

# Catering

At The Cherry Shed, we offer onsite catering using a high standard of local fresh produce and most importantly real espresso coffee with a friendly efficient service.

You have the option to sit in our cafe' and order from our normal menu or select from the following options:

## **Morning and Afternoon Tea**

**\$10 per head**

(inc. 'Help Yourself' Tea and coffee)

Platters including a selection of the following:

½ Scone with Jam & Cream,

Homemade biscuits

Mud cake (GF)

Mini Brownies (GF)

Sweet Mini Muffins (GF) (Cherry and choc chip (or) raspberry and white choc)

Savoury Mini Muffins

Savoury Toast \*(GF)

## **Lunch**

**\$16 per head**

(inc. 'Help Yourself' Tea and coffee)

A mix of freshly made wraps **OR** sandwiches

Pastries (sausage rolls, beef and cherry wine pies..)

Dessert Plate (scones, individual mud cakes, homemade biscuits..)

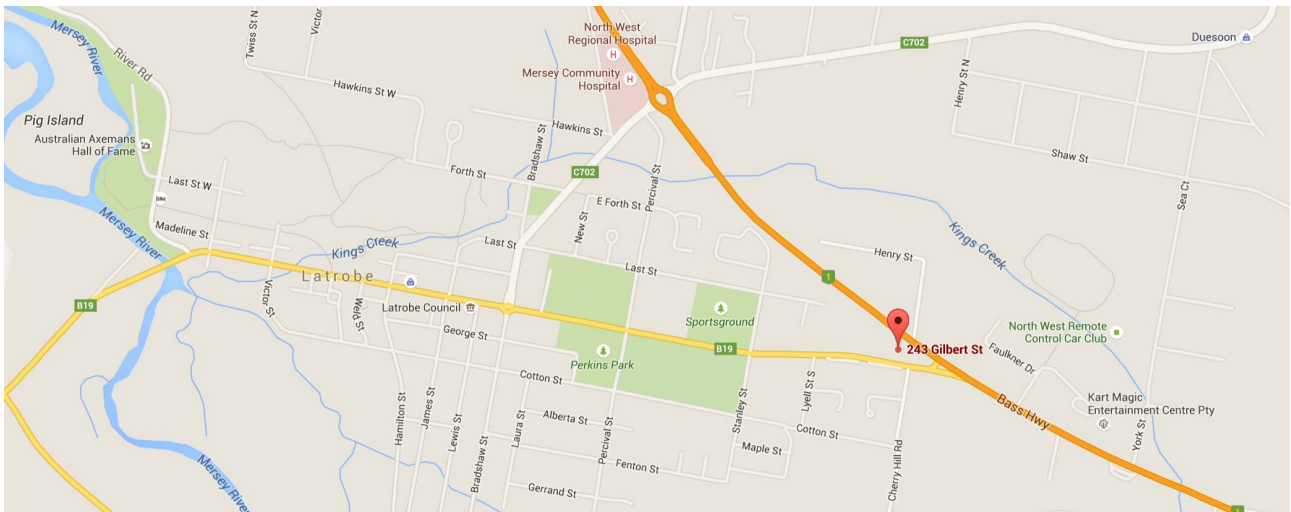
# Catering

Room Hire from \$100.00, Monday to Friday excluding public holidays. A small fee is required for use of our projector (\$50), however all other equipment (including desks, chairs, whiteboard and screen) is included in the room hire fee.

Additional fees apply if room is require outside of our opening hours, currently 8.30am to 4.00pm, or if required on Saturday or Sunday. Facility not available Public Holidays

Prices include GST and are subject to change without notice.

# Find us...



The Cherry Shed Tasmania—243 Gilbert Street Latrobe TAS 7307

At The Cherry Shed we aim to please and will have every detail covered, so that you can relax and enjoy your day.

Should you have any queries, request or suggestions about any of the information contained in this profile, please do not hesitate to contact us.

For further details please contact our us

by phone on (03) 6426 2411

or email [info@thecherryshed.com.au](mailto:info@thecherryshed.com.au)

We look forward to providing you with an excellent venue, service, and food for your next meeting.

*The Staff and Management*



# Terms and Conditions

## Payment Terms

- Deposit of 50% of the total event cost is required 7 days prior to meeting, we are happy to provide an invoice, and for monies to be paid by EFT, or Credit Card
- Final payment is to be made on (or before) the day. Please note we **do not** accept American Express cards.

## Catering

- In-house catering only, no food to be bought into the venue without prior approval.
- **Special Dietary Requirements** must be advised no later than 7 days prior to the meeting.

## Confirmation of numbers and booking

- Please confirm final numbers 7 days prior to the meeting date to allow for our ordering. This will be used for catering and charging.

## Cancellations

- Deposits are non-refundable for cancellations made within 48 hours of the event date

## Responsibility

The Cherry Shed does not accept any liability for customers/clients items that have been lost or damaged while at The Cherry Shed.

## Breakages and Damage

Any damage caused by you (client/customer) to The Cherry Shed Meeting Rooms or equipment will be the financial responsibility of you the organiser, and the costs associate with repair or abnormal cleaning will be charged to your final account.

## Room booking confirmation

A tentative booking is held until deposit is paid, The Cherry Shed reserves the right to rebook the room if conditions are not satisfied.





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